



**FGN GLOBAL LOGISTICS, INC INSTRUCTIONS TO COMPLETE:
CUSTOMS POWER OF ATTORNEY FORM**

IRS Number:

- Corporations, LLCs, Partnerships - indicate your Federal Tax ID Number
- Individuals, Sole Proprietorships – indicate your Social Security Number (some sole proprietorships may have an EIN#)
- Foreign Companies – if available, indicate your Customs Assigned Number

Check the Appropriate Box:

- Check the box that describes your status: Individual, Partnership, Corporation, LLC, or Sole Proprietorship. Foreign Companies please mark 'Corporation' box

Line 1: Name

- Corporations, LLCs, Foreign Companies – indicate the full legal name of your company
- Individuals, Sole Proprietorships – indicate the owner's full legal name
- Partnership – indicate the full legal name of the partnership, along with the full legal name of all partners. For Limited Partnerships or Limited Liability Partnerships, indicate the full legal name of the partnership, along with the full legal name of the General Partner

Line 2: U.S. State or Country

- Corporations, LLCs – indicate the US state of incorporation/organization
- Foreign Companies – indicate the Country of registration of your company
- Individuals, Sole Proprietorships, Partnerships – leave blank

Line 3: For business entities that are not a Corporation:

- An Individual POA will show "Individual"
- A Partnership POA will show "Partnership"
- A Limited Partnership (LP) POA will show "LP"
- A Limited Liability Partnership (LLP) POA will show "LLP"
- A Sole Proprietorship POA will show "Sole Proprietorship"



Line 4: For unregistered trade names (i.e.: DBA, AKA, assumed names and aliases):

- Corporations, LLCs, Individuals, Sole Proprietorships – indicate the unregistered trade name that business is transacted under
- If this is a division of a corporation, the division name should be on line 1 after the corporate name.

Line 5: Residential address

- Individuals, Sole Proprietorships – indicate your primary residential address

Line 6: Business address

- For Corporations, LLCs, and Partnerships: indicate the full street address of the business
- For Sole Proprietorships: indicate the full street address of the business, if different from residential address

Line 7: Expiration date

- If you wish a date limit put on the validity of the POA, fill in the expiration date desired. The date notated should be at least 1 year from date of signing, otherwise, leave blank, and the POA will be valid until revoked in writing
- LLCs – Powers of Attorney automatically expire two years less 1 day from date of signing because CBP regards them as partnerships
- Partnerships – by regulation, partnership POA expire automatically two years less 1 day from date of signing
- For example: a Power of Attorney signed on June 1, 2012 will have a revocation date of May 31, 2007

Line 8: Same as Line 1 above

- Corporation - indicate the full legal name of your company
- Sole Proprietorship/Individual - the owner's full legal name
- Partnerships - the name of the partner signing the Power of Attorney
- If the General Partner is a Corporation, indicate the full legal name of the company, along with the signatory's name

Line 9: Signature – Print the signatory's name next to their signature



- For Individuals and Sole Proprietorships, the POA is to be signed in front of a Notary Public, or the POA should be accompanied by a notarized individual certification

Line 10: Title or Position of the person signing the POA

- FGN Global Logistics will accept the title of President, Vice President, Vice President of _____, Secretary, Treasurer, Chief Executive Officer, Chief Operating Officer, Chief Financial Officer, and any other 'C' level officer title
- Limited Liability Company (LLC) title designation is Manager or Member, as per LLC setup
- Foreign Company title designations may be Director, Manager, or other title format.
- All Foreign Company POAs require a Foreign Company Certification on the customer's letterhead

Line 11: Enter the date that the POA is executed

Lines 12 & 13: Witness

- If a witness signature is utilized, please have the signatory print their name next to their signature. FGN Global Logistics does not require witness signatures, but some companies have such requirements in their by-laws

Note 1: A fax copy of the POA may be used for the first shipment. The original POA must be received before any subsequent shipment can be handled